

## Profile of the Institution

- 1 Name and address of the institution: **Dr. M. C. Saxena College of Education**  
 171 Barawan Kala, IIM,  
 Dubagga Bypass, Mall Road,  
 Lucknow – 226 003
- 2 Website URL **www.mcsgoc.com**
- 3 For communication: **Dr. Sanjay Singh**

### Office

Name	Telephone Number with STD Code	Fax No	E-Mail Address
Head/Principal <b>Dr. Sanjay Singh</b>	0522-4095753	0522-4095730	<a href="mailto:mcscoc.edu@gmail.com">mcscoc.edu@gmail.com</a>
Vice-Principal			
Self - appraisal Co-ordinator <b>Dr. Mohit Saxena</b>	0522-4095746	0522-4095730	<a href="mailto:mcscoc.edu@gmail.com">mcscoc.edu@gmail.com</a>

### Residence

Name	Telephone Number with STD code	Mobile Number
Head/Principal <b>Dr. Sanjay Singh</b>		+91 94159 31646
Vice-Principal		
Self - appraisal Co-ordinator <b>Dr. Mohit Saxena</b>		+91 94550 70180

- 4 Location of the Institution:
- Urban       Semi-urban       Rural       Tribal
- Any other (specify and indicate)

- 5 Campus area in acres: Approximately 1 acre

- 6 Is it a recognized minority institution?      Yes       No

7 Date of establishment of the institution: Month & Year

MM	YYYY
<b>08</b>	<b>2009</b>

8 University/Board to which the institution is affiliated: Lucknow University

9 Details of UGC recognition under sections 2(f) and 12(B) of the UGC Act - None

2f

Month	Year

12B

Month	Year

10 Type of Institution

- a. By funding
  - i. Government
  - ii. Grant-in-aid
  - iii. Constituent
  - iv. Self-financed
  - v. Any other (specify and indicate)
- b. By Gender
  - i. Only for men
  - ii. Only for women
  - iii. Co-education
- c. By Nature
  - i. University Department
  - ii. IASE
  - iii. Autonomous College
  - iv. Affiliated College
  - v. Constituent College
  - vi. Dept. of Education of Composite College
  - vii. CTE
  - viii. Any other (specify and indicate)

11 Does the University / State Education Act have provision for autonomy?

Yes  No

If yes, has the institution applied for autonomy?

Yes  No

12 Details of Teacher Education programmes offered by the institution:

Sl. No	Level	Programme/ Course	Entry Qualification	Nature of Award	Duration	Medium of instruction
1.	Pre-Primary			Certificate		
				Diploma		
				Degree		
2	Primary/ Elementary			Certificate		
				Diploma		
				Degree		
3	Secondary / Senior Secondary			Certificate		
				Diploma		
		B.Ed.	Graduate	Degree	01 year	Hindi/English
4	Post Graduate			Diploma		
				Degree		
5	Others (Specify)			Certificate		
				Diploma		
				Degree		

13 Give details of NCTE recognition (for each programme mentioned in Q.12 above)

Level	Programme	Order No. & Date	Valid upto	Sanctioned Intake
Pre-primary				
Primary / Elementary				
Secondary / Sr. Secondary	B.Ed.	(F.NRC/NCTE/F-7/UP-3181/148/meeting/2009/9717) dt. 31.08.2009	Permanent	100
Post Graduate				
Other (Specify)				

## Criterion-wise inputs

### Criterion I: Curricular Aspects

- 1 Does the Institution have a stated
- |            |                              |                                     |                             |                          |
|------------|------------------------------|-------------------------------------|-----------------------------|--------------------------|
| Vision     | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> | <input type="checkbox"/> No | <input type="checkbox"/> |
| Mission    | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> | <input type="checkbox"/> No | <input type="checkbox"/> |
| Values     | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> | <input type="checkbox"/> No | <input type="checkbox"/> |
| Objectives | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> | <input type="checkbox"/> No | <input type="checkbox"/> |
- 2 Does the institution offer self-financed programme(s)?  Yes   No
- If yes,
- a. How many programmes?
- b. Fee charged per programmes (As per Govt. Norms)
- 3 Are there programmes with semester system
- 4 Is the institution representing/participating in the curriculum development/ revision processes of the regulatory bodies?
- |                              |                          |                             |                                     |
|------------------------------|--------------------------|-----------------------------|-------------------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> | <input type="checkbox"/> No | <input checked="" type="checkbox"/> |
|------------------------------|--------------------------|-----------------------------|-------------------------------------|
- If yes, how many faculty are on the various curriculum development/vision committees/boards of universities/regulating authority.
- 5 Number of methods / elective options (programme wise)
- |                   |   |
|-------------------|---|
| D.Ed.             | <input type="text" value="NA"/>                           |
| B.Ed.             | <input type="text" value="8 electives &amp; 12 methods"/> |
| M.Ed. (Full Time) | <input type="text" value="NA"/>                           |
| M.Ed. (Part Time) | <input type="text" value="NA"/>                           |

6	Are there Programmes offered in modular form	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number    None	
7	Are there Programmes where assessment of teachers by the students has been introduced	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number    01	
8	Are there Programmes with faculty exchange / visiting faculty	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number    02	
9	Is there any mechanism to obtain feedback on the curricular aspects from the						
	• Heads of practice teaching schools	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
	• Academic peers	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
	• Alumni	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
	• Students	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
	• Employers	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
10	How long does it take for the institution to introduce a new programme within the existing system?	2 Months					
11	Has the institution introduced any new courses in teacher education during the last three years?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	
12.	Are there courses in which major syllabus revision was done during the last five years?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number    01	

13. Does the institution develop and deploy action plans for effective implementation of the curriculum? Yes   No
14. Does the institution encourage the faculty to prepare course outlines? Yes   No

**Criterion II: Teaching-Learning and Evaluation**

- 1 How are students selected for admission into various courses?
- a. Through an entrance test developed by the institution
- b. Common entrance test conducted by the University/Government
- c. Through an interview
- d. Entrance test and interview
- e. Merit at the qualifying examination
- f. Any other (specify and indicate)
- (If more than one method is followed, kindly specify the weightages)

- 2 Furnish the following information (for the previous academic year):
- a. Date of start of the academic year
- b. Date of last admission
- c. Date of closing of the academic year
- d. Total teaching days
- e. Total working days

3 Total number of students admitted (2012 – 2013)

Programme	Number of Students			Reserved			Open		
	M	F	Total	M	F	Total	M	F	Total
D.Ed.									
B. Ed.	31	69	100	25	29	54	06	40	46
M.Ed. (Full Time)									
M.Ed. (Part Time)									

4 Are there any overseas students?

If yes, how many?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
NA			

5 What is the 'unit cost' of teacher education programme? (Unit cost = total annual recurring expenditure divided by the number of students/ trainees enrolled).

a. Unit cost excluding salary component

Rs. 13,752

b. Unit cost including salary component

Rs. 51,272

*(Please provide the unit cost for each of the programme offered by the institution as detailed at Question 12 of profile of the institution)*

6 Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic session

Programmes	Open		Reserved	
	Highest %	Lowest %	Highest %	Lowest %
D.Ed.				
B.Ed.	78.5%	50%	65%	41.3%
M.Ed. (Full time)				
M.Ed. (Part time)				

7 Is there a provision for assessing students' knowledge and skills for the programme (after admission)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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8 Does the institution develop its academic calendar?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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9 Time allotted (in percentage)

Program	Theory (%)	Practice (%)	Practicum (%)
D. Ed			
B. Ed	64%	25%	11%
M.Ed. (Full time)			
M.Ed. (Part time)			

10 Pre-practice teaching at the institution

a. Number of pre-practice teaching days

0	9
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b. Minimum number of pre-practice teaching lessons given by each student

0	8
---	---

11 Practice Teaching at School

a. Number of schools identified for practice teaching

0	7
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b. Total number of practice teaching days

4	5
---	---

c. Minimum number of practice teaching lessons given by each student

4	2
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12 How many lessons are given by the student teachers in simulation and pre-practice teaching in classroom situations?

Number of lessons in Simulation	10	Number of lessons Pre-practice Teaching	4+4
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13 Is the scheme of evaluation made known to students at the beginning of the academic session?

Yes	✓	No	
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14 Does the institution provide for continuous evaluation?

Yes	✓	No	
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15 Weightage (in percentage) given to internal and external evaluation

Programmes	Internal (%)	External (%)
D. Ed		
B. Ed	6 %	94%
M.Ed. (Full time)		
M.Ed. (Part time)		

16 Examinations

a. Number of sessional tests held for each paper

0	2
---	---

b. Number of assignments for each paper

0	2
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17 Access to ICT (Information and Communication Technology) and technology.

	<b>Yes</b>	<b>No</b>
Computers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Intranet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Internet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Software / courseware (CDs)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Audio Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Video Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Teaching Aids and other related materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Any other (specify and indicate)		
Projector / OHP/Smart board	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ERP solution / FEDENA	<input checked="" type="checkbox"/>	<input type="checkbox"/>

18 Are there courses with ICT enabled teaching learning process?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Number	<input type="checkbox"/>		

19 Does the institution offer computer science as a subject?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If yes, is it offered as a compulsory or optional paper?

Compulsory	<input type="checkbox"/>	Optional	<input checked="" type="checkbox"/>
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**Criterion III: Research, Consultancy and Extension**

1 Number of teachers with Ph.D and their percentage to the total faculty strength

Number	2	%	25%
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2 Does the Institution have ongoing research projects?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, provide the following details on the ongoing research projects

Funding agency	Amount (Rs)	Duration (years)	Collaboration, if any

3 Number of completed research projects during last three years. NA

4 How does the institution motivate its teachers to take up research in education?  
(Mark for positive response and X for negative response)

- Teachers are given study leave ✓
- Teachers are provided with seed money ✓
- Adjustment in teaching schedule ✓
- Providing secretarial support and other facilities ✓
- Provided paid leave for seminar, workshop etc. ✓

5 Does the institution provide financial support to research scholars?  

 Yes         No   

6 Number of research degrees awarded during the last 5 years.

- a. Ph.D. NA
- b. M.Phil. NA

7 Does the institution support student research projects (UG & PG)?  

 Yes         No   

8 Details of the Publications by the faculty (Last five years)

	Yes	No	Number
International Journals	✓		3
National Journals – Referred Papers	✓		4
- Non Referred Papers			
Academic articles in reputed magazines/news papers	✓		2
Books			
Any other (specify and indicate) Book Review	✓		1

9 Are there awards, recognition, patents etc received by the faculty?

Yes         No   

Number     4

10 Number of papers presented by the faculty and students (during last five Years)

	Faculty	Student
National Seminars	<input type="text" value="22"/>	<input type="text" value="6"/>
International Seminars	<input type="text" value="01"/>	<input type="text" value="-"/>
Any other academic forum	<input type="text" value="-"/>	<input type="text" value="-"/>

11 What types of instructional materials have been developed by the institution?  
(Mark '✓' for yes and 'X' for No.)

Self-instructional materials	<input checked="" type="checkbox"/>
Print materials	<input checked="" type="checkbox"/>
Non-print materials (e.g. Teaching	<input checked="" type="checkbox"/>
Aids/audio-visual, multimedia, etc.)	<input checked="" type="checkbox"/>
Digitalized (Computer aided instructional materials)	<input checked="" type="checkbox"/>
Question bank	<input checked="" type="checkbox"/>
Any other (specify and indicate)	<input type="checkbox"/> X

12 Does the institution have a designated person for extension activities?

Yes         No   

If yes, indicate the nature of the post.

Full-time        Part-time        Additional charge   

13 Are there NSS and NCC programmes in the institution?

Yes         No   

14 Are there any other outreach programmes provided by the institution?

Yes         No

15 Number of other curricular/co-curricular meets organized by other academic agencies/NGOs on Campus

16 Does the institution provide consultancy services?

In case of paid consultancy what is the net amount generated during last three years.

17 Does the institution have networking/linkage with other institutions/ organizations?

Local Level	Yes
State Level	
National Level	
International Level	Yes

**Criterion IV: Infrastructure and Learning Resources**

1 Built-up Area (in sq.mts)

2 Are the following laboratories been established as per NCTE Norms?

- |   |     |                                     |    |                          |
|---|-----|-------------------------------------|----|--------------------------|
| a. Methods Lab                          | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| b. Psychology Lab                       | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| c. Science Lab(s)                       | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| d. Education Technology Lab             | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| e. Computer Lab                         | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| f. Workshop for preparing teaching aids | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |

3 How many Computer terminals are available with the institution?

4 What is the Budget allotted for computers (purchase and maintenance) during the previous academic year?

5 What is the Amount spent on maintenance of computer facilities during the previous academic year? Rs. 1,10,000

6 What is the Amount spent on maintenance and upgrading of laboratory facilities during the previous academic year? Rs. 2.41.000

7 What is the Budget allocated for campus expansion (building) and upkeep for the current academic session/financial year? Rs. 2.00.000

8 Has the institution developed computer-aided learning packages?  
 Yes  No

9 Total number of posts sanctioned

	Open		Reserved	
	M	F	M	F
Teaching	4	2	1	1
Non Teaching	6	3	2	1

10 Total number of posts vacant

	Open		Reserved	
	M	F	M	F
Teaching	-	-	-	-
Non Teaching	-	-	-	-

11 a. Number of regular and permanent teachers (Gender-wise)

	Open		Reserved	
	M	F	M	F
Lecturers	4	2	1	1
Readers	-	-	-	-
Professors	-	-	-	-

b. Number of temporary/ad-hoc/part-time teachers (Gender-wise)

	Open		Reserved	
	M	F	M	F
Lecturers	-	-	-	-
Readers	-	-	-	-
Professors	-	-	-	-

c. Number of teachers from

Same State	8
Other State	-

12 Teacher student ratio (program-wise)

Programme	Teacher Student Ratio
D. Ed	
B. Ed	1:13
M. Ed (Full Time)	
M. Ed (Part Time)	

13 a. Non-teaching staff

	Open		Reserved	
	M	F	M	F
Permanent	6	3	2	1
Temporary	-	-	-	-

b. Technical Assist.

	Open		Reserved	
	M	F	M	F
Permanent	3	1	1	0
Temporary	-	-	-	-

14 Ratio of Teaching – non teaching staff

8 : 12

15 Amount spent on the salaries of teaching faculty during the previous academic session (% of total expenditure)

58.6%

16 Is there an advisory committee for the library?

Yes  No

17 Working hours of the Library On

Working days

8 hours (9:30 am to 5:30 pm)

On holidays

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During examinations

8 hours (9:30 am to 5:30 pm)

18	Does the library have an Open access facility	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
19	Total collection of the following in the library		
	a. Books	<input type="text" value="4901"/>	
	Textbooks	<input type="text" value="3875"/>	
	Reference books	<input type="text" value="1026"/>	
	b. Magazines	<input type="text" value="23"/>	
	c. Journals subscribed	<input type="text" value="10"/>	
	- Indian journals	<input type="text" value="10"/>	
	- Foreign journals	<input type="text" value="--"/>	
	f. Peer reviewed journals	<input type="text" value="--"/>	
	g. Back volumes of journals	<input type="text"/>	
	h. E-information resources	<input type="text" value="DELNET"/>	
	- Online journals/e-journals	<input type="text" value="346"/>	
	- CDs/ DVDs	<input type="text" value="50"/>	
	- Databases	<input type="text" value="6"/>	
	Video Cassettes	<input type="text" value="10"/>	
	Audio Cassettes	<input type="text" value="25"/>	
20	Mention the		
	Total carpet area of the Library (in sq. mts.)	<input type="text" value="110"/>	
	Seating capacity of the Reading room	<input type="text" value="50"/>	
21	Status of automation of Library		
	Yet to Automate	<input type="checkbox"/>	
	Partially automated	<input type="checkbox"/>	
	Fully automated	<input checked="" type="checkbox"/>	

22 Which of the following services/facilities are provided in the library?

- |   |                                     |
|---|-------------------------------------|
| Circulation                             | <input checked="" type="checkbox"/> |
| Clipping                                | <input checked="" type="checkbox"/> |
| Bibliographic compilation               | <input checked="" type="checkbox"/> |
| Reference                               | <input checked="" type="checkbox"/> |
| Information display and notification    | <input checked="" type="checkbox"/> |
| Book Bank                               | <input checked="" type="checkbox"/> |
| Photocopying                            | <input checked="" type="checkbox"/> |
| Computer & Printer                      | <input checked="" type="checkbox"/> |
| Internet                                | <input checked="" type="checkbox"/> |
| Online access facility                  | <input checked="" type="checkbox"/> |
| Inter-library borrowing                 | <input checked="" type="checkbox"/> |
| Power backup                            | <input checked="" type="checkbox"/> |
| User orientation /information literacy  | <input checked="" type="checkbox"/> |
| Any other (please specify and indicate) | <input type="checkbox"/>            |

23 Are students allowed to retain books for examinations? Yes  No

24 Furnish information on the following

- |  |                                      |
|--|--------------------------------------|
| Average number of books issued/returned per day  | <input type="text" value="20-25"/>   |
| Maximum number of days books are permitted to be retained  |                                      |
| By Students  | <input type="text" value="15 days"/> |
| By Faculty   | <input type="text" value="30 days"/> |
| Maximum number of books permitted for issue  |                                      |
| For Students   | <input type="text" value="5"/>       |
| For Faculty  | <input type="text" value="10"/>      |
| Average number of users who visited/consulted per month  | <input type="text" value="90"/>      |
| Ratio of library books (excluding textbooks and book bank facility) to the number of students enrolled | <input type="text" value="1:48"/>    |



25 What is the percentage of library budget in relation to total budget of the of the institution 5 %

26 Provide the number of books/ journals/ periodicals that have been added to the library during the last three years and their cost.

	Year I		Year II		Year III	
	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)
Text books	3,171	7,12,000	200	4,12,328	215	4,07,120
Other books	-	-	-	-	1315	
Journals/	06	-	-	-	04	
Periodicals						
Any others specify and indicate						
Encyclopaedia Britannica	32	33,000	07	-	-	-

### **Criterion V: Student Support and Progression**

1 Programme wise “dropout rate” for the last three batches

Programmes	Year 1	Year 2	Year 3
D. Ed			
B. Ed	2	3	3
M.Ed. (Full time)			
M.Ed. (Part time)			

2 Does the Institution have the tutor-ward/or any similar mentoring system?

Yes  No

If yes, how many students are under the care of a mentor/tutor?

1 : 14

3. Does the institution offer Remedial instruction?

Yes  No

4 Does the institution offer Bridge courses? Yes  No

5 Examination Results during past three years (provide year wise data)

	UG			PG			M. Phil		
	I	II	III	I	II	III	I	II	III
Pass percentage	99	99	97						
Number of first classes	29	14	26						
Number of distinctions	0	0	0						
Exemplary performances (Gold Medal and university ranks)	0	0	0						

6 Number of students who have passed competitive examinations during the last three years (provide year wise data)

	I	II	III
NET	1	1	-
SLET/SET	-	-	-
Any other (specify and indicate) TET/CTET	57	36	04

7 Mention the number of students who have received financial aid during the past three years.

Financial Aid		2010-11	2011-12	2012-13
Merit Scholarship		1	1	1
Merit cum means scholarship		-	-	-
Fee Concession	SC/ST	5	14	27
	OBC	12	18	10
	Minority	0	4	1
	General	10	9	5
Loan Facilities				
Government Scholarship	SC/ST	5	14	27
	OBC	15	18	10
	Minority	0	4	1
	General	10	9	5

8 Is there a Health Centre available in the campus of the institution?  
 Yes  No

9 Does the institution provide Residential accommodation for:  
 Faculty Yes  No   
 Non Teaching staff Yes  No

10 Does the institution provide Hostel facility for its students?  
 Yes  No

If yes, number of students residing in hostels

Men   
 Women

11 Does the institution provide indoor and outdoor sports facilities?  
 Sports facilities Yes  No   
 Indoor sports facilities Yes  No   
 Gymnasium Yes  No

12 Availability of rest rooms for Women Yes  No

13 Availability of rest rooms for Men Yes  No

14 Is there transport facility available? Yes  No

15 Does the Institution obtain feedback from students on their campus experience?  
 Yes  No

16 Give information on the Cultural Events (Last year data) in which the institution participated/organised.

	Organised			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate	✓		02	✓		02
Inter University	✓		03			
National						
Any other specify and indicate						

- 17 Give details of the participation of students during the past year at the university, state, regional, national and international sports meets.

	Participation of students (Numbers)	Outcome (Medal achievers)
State	--	--
Regional	--	--
National	--	--
International	--	--

- 18 Does the institution have an active Alumni Association?

Yes  No

If yes, give the year of establishment

- 19 Does the institution have a Student Association/Council?

Yes  No

- 20 Does the institution regularly publish a college magazine?

Yes  No

- 21 Does the institution publish its updated prospectus annually?

Yes  No

- 22 Give the details on the progression of the students to employment/further study (Give percentage) for last three years

	Year 1 (%)	Year 2 (%)	Year 3 (%)
Higher Studies	8	15	18
Employment (Total)	16	20	9
Teaching	12	18	6
Non Teaching	4	2	3

- 23 Is there a placement cell in the institution?

Yes  No

If yes, how many students were employed through placement cell during the past three years.

Year 1	Year 2	Year 3
05	10	04

24 Does the institution provide the following guidance and counselling services to students?

	Yes	No
Academic guidance and Counselling	✓	
Personal Counselling	✓	
Career Counselling	✓	

**Criterion VI: Governance and Leadership**

1 Does the institution have a functional Internal Quality Assurance Cell (IQAC) or any other similar body/committee

Yes  No

2 Frequency of meetings of Academic and Administrative Bodies: (last year)

Governing Body/management	2
Staff council	
IQAC/or any other similar body/committee	2
Internal Administrative Bodies contributing to quality improvement of the institutional processes. (mention only for three most important bodies)	
Student Teacher Counsel	2
Library Advisory Committee	2
Culture and Sports Committee	2

3 What are the Welfare Schemes available for the teaching and non-teaching staff of the institution?

Loan facilities	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Medical assistance	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Insurance	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Other (specify and indicate)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

4 Number of career development programmes made available for non-teaching staff during the last three years

Year 1	Year 2	Year 3
01	01	01

5 Furnish the following details for the past three years

a. Number of teachers who have availed the Faculty Improvement Program of the UGC/NCTE or any other recognized organization Nil

b. Number of teachers who were sponsored for professional development programmes by the institution

	2010-2011	2011-2012	2012-2013
National	-	-	02
International	-	-	-

c. Number of faculty development programmes organized by the Institution:

2010-2011	2011-2012	2012-2013
01	01	01

d. Number of Seminars/ workshops/symposia on Curricular development, Teaching- learning, Assessment, etc. organised by the institution

2010-2011	2011-2012	2012-2013
02	01	03

e. Research development programmes attended by the faculty

2010-2011	2011-2012	2012-2013
01	-	02

f. Invited/endowment lectures at the institution

2010-2011	2011-2012	2012-2013
01	03	02

g. Any other area (specify the programme and indicate)

2010-2011	2011-2012	2012-2013
-	-	-

6 How does the institution monitor the performance of the teaching and non-teaching staff?

- |  |     |                                     |    |                                     |
|--|-----|-------------------------------------|----|-------------------------------------|
| a. Self Appraisal                            | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/>            |
| b. Student assessment of faculty performance | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/>            |
| c. Expert assessment of faculty performance  | Yes | <input type="checkbox"/>            | No | <input checked="" type="checkbox"/> |
| d. Combination of one or more of the above   | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/>            |

7 Are the faculty assigned additional administrative work?

Yes  No

If yes, give the number of hours spent by the faculty per week

8 Provide the income received under various heads of the account by the institution for previous academic session

Grant in aid	<input type="text" value="--"/>
Fees	<input type="text" value="51, 25, 000"/>
Donation	<input type="text" value="--"/>
Self Funded Courses	<input type="text" value="--"/>
Any other (specify and indicate) (Admission forms)	<input type="text" value="1, 00, 000"/>

9 Expenditure statement (for last two years)

	2011-12	2012-13
Total sanctioned budget	<b>51,25,000</b>	<b>52,25,000</b>
% spent on the salary of faculty	56.89	58.60
% spent on the salary of non-teaching employees	14.22	14.57
% spent on books and journals	8.67	7.94
% spent on development activities (expansion of building)	0.64	1.24
% spent on telephone, electricity and water	2.27	1.89
% spent on maintenance of building, sports facilities, hostels, residential complex and student amenities etc.	4.89	4.50
% spent on maintenance of equipment, teaching aids, contingency etc.	11.37	6.41
% spent on research and scholarship (seminars, conferences, faculty development programs, faculty exchange etc.)	0.37	4.16
% spent on travel	0.68	0.69
Total expenditure incurred	<b>47,56,438</b>	<b>51,27,216</b>

10 Specify the institutions surplus/deficit budget during the last three years? (specify the amount in the applicable boxes given below)

	Surplus (Rs)	Deficit (Rs)
Year 1		681,060
Year 2	368,562	
Year 3	97,784	

11 Is there an internal financial audit mechanism? Yes  No

12 Is there an external financial audit mechanism? Yes  No

13 ICT/Technology supported activities/units of the institution:

Administration	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Finance	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Student Records	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Career Counselling	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Aptitude Testing	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Examinations/Evaluation/Assessment	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Any other (specify and indicate)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

14 Does the institution have an efficient internal co-ordinating and monitoring mechanism? Yes  No

15 Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff? Yes  No

16 Are all the decisions taken by the institution during the last three years approved by a competent authority? Yes  No



17 Does the institution have the freedom and the resources to appoint and pay temporary/ ad hoc / guest teaching staff? Yes  No

18 Is a grievance redressal mechanism in vogue in the institution?

	Yes	No
For Teachers	✓	
For Students	✓	
For Non Teaching staff	✓	

19 Are there any ongoing legal disputes pertaining to the institution? Yes  No

20 Has the institution adopted any mechanism/process for internal academic audit/quality checks? Yes  No

21 Is the institution sensitised to modern managerial concepts such as strategic planning, teamwork, decision-making, computerisation and TQM? Yes  No

**Criterion VII: Innovative Practices**

1 Does the institution has an established Internal Quality Assurance Mechanisms? Yes  No

2 Do students participate in the Quality Enhancement of the Institution? Yes  No

3 What is the percentage of the following student categories in the institution?

	Category	Men	%	Women	%
a	SC	15	15%	14	14%
b	ST	-	-	-	-
c	OBC	10	10%	15	15%
d	Physically challenged	-	-	1	1
e	General Category	06	6%	40	40
f	Rural	12	12%	24	24
g	Urban	19	19%	45	45
h	Any other ( specify)	-	-	-	-

4 What is the percentage of the staff in the following category?

	Category	Teaching Staff	%	Non-teaching Staff	%
a	SC	1	12.5%	-	-
b	ST	-	-	-	-
c	OBC	1	12.5%	3	25%
d	Women	3	37.5%	4	33%
e	Physically challenged	-	-	-	-
f	General Category	6	75.0%	9	75%
g	Any other ( specify)	-	-		

5 What is the percentage incremental academic growth of the students for the last two batches?

Category	At Admission		On Completion of the course	
	Batch I	Batch II	Batch I	Batch II
SC	52.16	50.58	57.78	57.68
ST	-	-	-	-
OBC	57.37	55.21	59.52	56.94
Physically challenged	-	50.3	-	55.4
General Category	56.27	58.24	60.86	60.83
Rural	52.90	52.24	58.62	58.96
Urban	57.62	57.10	60.14	58.00
Any other (specify)	-			